

**NYS BOARD OF LAW EXAMINERS  
CORPORATE PLAZA – BLDG. 3  
254 WASHINGTON AVE. EXT.  
ALBANY, NY 12203-5195  
(518) 453-5990  
FAX (518) 452-5729  
[HTTP://WWW.NYBAREXAM.ORG](http://www.nybarexam.org)**

Dear Candidate:

In accordance with your request, I am enclosing a copy of the Rules of the Court of Appeals regulating admission to the Bar in this State. Section 520.10 contains the provisions covering admission on motion.

Our Board administers only the educational certification required by 520.10(b)(3). To apply for such certification, you should complete Form 1 enclosed and forward it to us with the required fee of \$400 in the form of a certified check, bank check, firm check or money order. All forms of payment must be drawn on a U.S. bank, in U.S. dollars and include a routing number on the bottom of the check. Personal checks are **not** accepted. You should have your law school complete Form 2 and forward it directly to us.

Upon receipt of Form 1, the required fee, and Form 2 demonstrating compliance with the Rule, we will issue you a certificate of educational compliance. A copy of the certificate will be forwarded to the Supreme Court, Appellate Division, in the appropriate Judicial Department.

If you have any substantive questions regarding your eligibility under Section 520.10, you should contact the Supreme Court, Appellate Division, in the Judicial Department in which you reside or are employed full-time or, if you are not a resident and are not employed in New York State, the Third Department. The section on our website titled “Admission Information” contains links to the Departments which have websites, and also a link from which you may download an application for admission to the Bar.

Sincerely,

Executive Director

## ADMISSION ON MOTION

Admission in a reciprocal jurisdiction is a prerequisite for admission on motion in New York State. A reciprocal jurisdiction is one which "would similarly admit an attorney or counselor-at-law admitted to practice in New York State to its bar without examination" (Judiciary Law '90[1][b]).

As of January 1, 2012, the following are considered reciprocal jurisdictions:

ALASKA	KENTUCKY	OREGON
ARKANSAS	MASSACHUSETTS	PENNSYLVANIA
ARIZONA	MICHIGAN	SOUTH DAKOTA
COLORADO	MINNESOTA	TENNESSEE
CONNECTICUT	MISSISSIPPI	TEXAS
DISTRICT OF COLUMBIA	MISSOURI	UTAH
GEORGIA	NEBRASKA	VIRGINIA
IDAHO	NEW HAMPSHIRE	WASHINGTON
ILLINOIS	NORTH CAROLINA	WEST VIRGINIA
INDIANA	NORTH DAKOTA	WISCONSIN
IOWA	OHIO	WYOMING
KANSAS	OKLAHOMA	

If you have any questions regarding the above list, you should contact the Supreme Court, Appellate Division, in the Department to which you intend to apply.

If you have any questions about your eligibility for admission on motion, you should contact the Judicial Department in which you reside or, if you are not a New York State resident but are employed full-time in New York, the Department in which you are employed. If you neither reside nor work in New York, you should contact the Third Department.

#### FIRST DEPARTMENT

**Contact -**  
Committee on Character & Fitness  
First Judicial Department  
41 Madison Ave., 26th Fl.  
New York, NY 10010  
(646) 386-5893

**Counties -**  
Bronx  
New York

#### SECOND DEPARTMENT

**Contact -**  
Committee on Character & Fitness  
Second Judicial Department  
Renaissance Plaza  
335 Adams St., 24<sup>th</sup> Floor  
Brooklyn, NY 11201  
(718) 923-6360

**Counties -**  
Dutchess                      Orange                      Richmond  
Kings                              Putnam                      Rockland  
Nassau                              Queens                      Suffolk  
Westchester

#### THIRD DEPARTMENT

**Contact -**  
Office of the Clerk  
Supreme Court, Appellate Div.  
Third Judicial Department  
P.O. Box 7350, Capitol Station  
Albany, NY 12224  
(518) 471-4778

**Counties -**  
Albany                              Franklin                      Saratoga  
Broome                              Fulton                      Schenectady  
Chemung                              Greene                      Schoharie  
Chenango                              Hamilton                      Schuyler  
Clinton                              Madison                      Sullivan  
Columbia                              Montgomery                      Tioga  
Cortland                              Otsego                      Tompkins  
Delaware                              Rensselaer                      Ulster  
Essex                                      St. Lawrence                      Warren  
Washington

#### FOURTH DEPARTMENT

**Contact -**  
Office of the Clerk  
Supreme Court, Appellate Div.  
Fourth Judicial Department  
50 East Ave.  
Rochester, NY 14604  
(585) 530-3100

**Counties -**  
Allegheny                              Jefferson                      Ontario  
Cattaraugus                              Lewis                      Orleans  
Cayuga                                      Livingston                      Oswego  
Chautauqua                              Monroe                      Seneca  
Erie    Niagara                      Steuben  
Genesee                                      Oneida                      Wayne  
Herkimer                                      Onondaga                      Wyoming  
Yates

**APPLICATION FOR A CERTIFICATE OF  
EDUCATIONAL COMPLIANCE WITH SEC. 520.10(a)(3)**  
(Print or Type)

TO: STATE BOARD OF LAW EXAMINERS  
CORPORATE PLAZA – BLDG. 3  
254 WASHINGTON AVE. EXT.  
ALBANY, NEW YORK 12203

NAME \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_  
\_\_\_\_\_

EMPLOYMENT ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SEND CORRESPONDENCE TO: \_\_\_\_\_ RESIDENCE \_\_\_\_\_ EMPLOYMENT

LAW SCHOOL \_\_\_\_\_ GRADUATION YEAR \_\_\_\_\_

ADMITTED IN:	STATE	YEAR
	_____	_____
	_____	_____
	_____	_____

\$400 CERTIFIED CHECK, BANK CHECK, FIRM CHECK OR MONEY ORDER (drawn on a U.S. bank, in U.S. dollars and including a routing number on the bottom of the check) PAYABLE TO "NYS BOARD OF LAW EXAMINERS". **NO PERSONAL CHECKS.**

ENCLOSED \_\_\_\_\_ PREVIOUSLY SENT \_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

