

**NEW YORK STATE BOARD OF LAW EXAMINERS
MBE SCORE TRANSFER REQUEST FORM**

Pursuant to NYS Board of Law Examiners Rule 6000.6(g) Subsections (1) and (2), candidates may request a transfer of their MBE score under the circumstances defined below. The attached form must be completed, signed and submitted to:

NYS Board of Law Examiners
Corporate Plaza-Building 3
254 Washington Avenue Extension
Albany, NY 12203
Tel: 518-452-8700 Fax: 518-452-5729

NOTE: Applicants must notify the Board of their election (option 1, 2 or 3) at the time that their application to sit for the New York Bar Examination is filed.

OPTION 1 - Transfer an MBE score earned in another jurisdiction to New York from a bar examination which is administered concurrently (on the same day) that such examination is given in New York.

INSTRUCTIONS: Applicant must contact the National Conference of Bar Examiners (www.ncbex.org), complete the NCBE form and pay the prescribed NCBE score transfer fee. The score must be transferred to the NYS Board of Law Examiners no later than April 1st following a February examination and no later than October 1st following a July examination.

OPTION 2 - Transfer an MBE score to New York from another jurisdiction that was part of a passing examination in that jurisdiction during any of the three administrations of the bar examination IMMEDIATELY preceding the administration during which the applicant sits for the New York section of the bar examination. **(NOTE: An MBE score cannot be transferred from another jurisdiction when the score was part of a concurrent examination with New York where the applicant failed the New York bar examination. Also, if you fail the New York bar examination using a prior MBE score, you may not use that MBE score for any future administrations of the New York bar examination).**

INSTRUCTIONS: (1) Applicant must contact the National Conference of Bar Examiners (www.ncbex.org), complete the NCBE form and pay the prescribed NCBE score transfer fee. If the transferring jurisdiction handles the score transfers independent from the NCBE, then the applicant must follow that jurisdiction's rules; **and** (2) Applicant must also provide proof from the other jurisdiction to NYS Board of Law Examiners that the MBE score was attained as part of a passing examination in the other jurisdiction. Submit the attached form to the other jurisdiction to complete Option 2. The attached form completed by the other jurisdiction and the MBE score certified by the NCBE must be received in the Board's office no later than April 1st following a February examination and no later than October 1st following a July examination. **Note:** If you choose this option and the Board does not receive your MBE score or the required proof that you were successful on the examination from which you have elected to transfer the MBE score, your bar examination results in New York will be nullified.

OPTION 3 - Transfer of an MBE score from New York to another jurisdiction: An applicant taking the bar examination in New York may request the certification of an MBE score earned in New York to another jurisdiction. An applicant requesting such certification must direct the request to the Board's office and pay the \$50 fee as prescribed in Board Rule 6000.3(c). Payment must be in the form of a certified check, cashier's check or money order payable to "State Board of Law Examiners." No personal checks will be accepted.

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Mail to: NYS Board of Law Examiners, Corporate Plaza, Bldg 3, 254 Washington Ave. Ext., Albany, NY 12203

*****THIS SECTION MUST BE COMPLETED BY ALL APPLICANTS CHOOSING OPTIONS 1, 2 OR 3.*****

Name of Applicant (first, middle, last): _____

Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

Date of Birth (mm/dd/yy): _____ Social Security Number: _____

Daytime Phone: _____ Email Address: _____

Name when tested, if different from above: _____

Date of New York Bar Examination: FEBRUARY _____ (year) JULY _____ (year)

OPTION 1 *(Must be completed if electing to transfer an MBE score from a concurrent exam in another jurisdiction. Applicant must also arrange for the MBE score to be sent to New York.)*

I plan to sit for the MBE in the following jurisdiction _____

OPTION 2 *(Must be completed if electing to use an MBE score earned on a passing bar examination from another jurisdiction administered during the three most previous examinations. Applicant must also arrange for the MBE score to be sent to New York.)*

Note to the other jurisdiction: New York will accept an applicant's MBE scaled score earned on a passing bar examination if it was earned during the three most previous bar examinations preceding the application in New York, as long as it was not earned as part of a concurrent examination with New York.

Jurisdiction: _____ Date the MBE was taken: FEB. _____ (year) JULY _____ (year)

Did the candidate take the MBE in your jurisdiction? _____ (yes/no) If no, where and when was the MBE taken
_____ (Jurisdiction) _____ (Month/Year of exam)

Was the candidate successful on the bar examination listed above: _____ (yes/no)

What was the candidate's scaled MBE score: _____ (for jurisdictions not transferring through NCBE)

Jurisdiction's Authorized Signature: _____

Printed Name: _____ Title: _____

OPTION 3 *(Must be completed by applicants electing to transfer an MBE score taken in New York to another jurisdiction.)*

Please transfer my MBE scaled score to the jurisdiction noted below. I have enclosed with this form a certified check, cashier's check or money order in the amount of \$50 payable to "State Board of Law Examiners".

Date of New York bar examination: FEBRUARY _____ (year) JULY _____ (year)

Transfer MBE score to: _____

Address of Jurisdiction: _____
